



SANT BABA HARI SINGH MODEL SCHOOL

Affiliated with ICSE, New Delhi. Aff. No. PU120

SGGS Khalsa College Campus, Mahilpur

Hoshiarpur (Pb.) - 146105 Phone: +91-1884-245234 , 84371-33139

Urgent Leave Letter

To

The Principal,
Sant Baba Hari Singh Model School,
Mahilpur.

Sub:-

Respected Sir,

I wish to state that I am , of
who studies in class in your school. He/ she comes from village in bus
number As I have indicated my problem in the subject section. Kindly grant him/ her
leave for today/ half day.

Thanking you,

Your faithfully,

Name:-

Signature:-

Date:-

Principal